

Executive Committee Meeting Minutes of January 28, 2005
By conference call 2:00 pm CST

The executive committee convened by conference call at 2:00 pm CST. President Gary Wolgamott welcomed everyone. By way of roll call those present were President Gary Wolgamott; past presidents Larry Koehler and Ted Michaud; vice presidents Fred Brenner, Paul Yokley, Sister Rose Bast, Crosby Jones, Felix Velazquez-Soto, BIOS editor Lori Kelman and Secretary/Treasurer Kathy Roush.

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The first item of business was the biennial convention report.
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Gary Wolgamott reported for Michael Grace and Gary Wells. Florida Institute of Technology is still planning to host the biennial convention in 2006 in spite of the hurricane damage to the area. They will be in touch with details later.

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The second item of business was the approval of the executive committee meeting minutes of May 29, 2004. The following action was taken.
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Paul Yokley moved and Ted Michaud seconded the minutes of May 29, 2004, Biennial Convention, Mesa State College, Grand Junction, CO be accepted. Motion Passed.

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The third item of business was the vice presidents report.
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Fred Brenner reported for the Northeast Region. The district conventions have been scheduled. District Director NE-4 Frank Steiner asked to step-down. Carl H. Kaster from Siena Heights University will take over NE-4 District Director after the spring district conventions. He reported Upsilon Zeta chapter at Mercy College was trying to reorganize and register members in the spring. The University of Maine is reactivating and will register members this spring. He had no response from Lehman College.

Paul Yokley reported for the Southeast Region. He noted that the Yokley Awards listed in the BIOS Journal needed to be updated. He reported that the District Convention will be held at the University of North Alabama jointly with ASB, April 13-17. The inactive chapters have been contacted. Berea College is not responding. All the other inactive chapters will register members in the spring.

Sister Rose Bast reported for the Northcentral region. She had 24 chapter advisors to help evaluate the research grant applicants. All district conventions were scheduled. Jim

Hodgson visited Viterbo for a new charter. The University of Wisconsin/Oshkosh decided they did not want a chapter any longer.

Gary wanted the opinion of the committee concerning chapters presenting research at district conventions outside of their district. The question was if a student presents research at a district convention that is not in their district are they eligible for awards? He wanted to know if this was something that needed to be added to the policy statement. Fred agreed that it should be added to the policy statement. He and Sister Rose thought the student could present at a district convention outside their district to fulfill the requirement for a research grant but will not be eligible for awards. Gary said it would be added to the policy statement and published in BIOS.

Crosby Jones reported for the Southcentral Region. The regional convention will be held at Oklahoma Biological Field Station April 1-3. The University of Tulsa and Oral Roberts University will be co hosts for the convention. Oral Roberts University is forming guidelines for an e book competition. This will be shared with the executive committee at the biennial convention in Florida.

Felix Velázquez-Soto reported for the Caribbean. He has a new University for the committee to consider. The district convention is scheduled for April and hopes to install the new chapter at the same time.

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The fourth item of business was the committee reports.
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The Research Grant Committee

Crosby Jones reported for the Research Grant Committee. He said \$31,000 was awarded to 100 recipients. The grants ranged from \$130 to \$1,000. Paul Yokley asked if a chapter had a large number of applicants could they be asked to rank the applications according to which the chapter feels is the best research project. Sister Rose suggested the committee look at how many students a particular faculty advisor may supervise. Crosby suggested the number of applicants from one faculty advisor be limited. Gary suggested a policy statement in regards to the research grant proposal to limit the number per advisor or per chapter. Fred suggested the faculty advisor be limited to three applicants. Crosby also wanted to know the average award for the last three years.

The next committee was the Bertholf Committee.

Fred reported for the Bertholf Committee. The committee recommended
Theta Omega Gannon University is the winner of the Bertholf Award

The Outstanding Chapter Award be given to
Alpha Chi Chapter Edinboro University of PA
Mu Omicron Chapter Columbus State University

Chi Upsilon Chapter the College of New Jersey
Sigma Chi Chapter Prairie View A&M
Rho Omicron chapter Penn State Univ at Erie

It was suggested that an outstanding chapter award be given at the district convention to try to encourage more chapters to apply for the Bertholf Award. Gary suggested that the committee look at the Bertholf Application at the biennial convention and possibly revise it. Larry suggested we give the advisor of the outstanding chapter a certificate or a plaque.

Lori reported for the BIOS. There were 13 papers published in BIOS last year. BIOS is on line www.bioone.org. Abstracts are available to everyone.

Paul Yokley reported for the Yokley Award Committee. He requested recommendations from everyone for the Yokley Award. Gary requested from the national office a list of faculty advisors with 10 years.

Kathy Roush reported for the national office. She reported
For Your Information October 2003 through September 2004

Registrations

5,572 Regular Members
1,973 Associate Members
801 Promoted Members
152 Graduate Members
33 Honorary Members

8,531 Total members registered

Total number of Chapters to date is 484.

She gave a brief financial report from the national convention.

Convention Payment	\$16,500
Convention Expense	
Student Travel	\$18,000
Executive committee & District Director	
Travel and Hotel	\$9,000
Student Expense	
Dormitory & Food	\$23,000
Field Trips	\$5,000

There are five new schools for the executive committee to approve. They are

Viterbo University
University of Pittsburg/Greensburg

Syracuse University
University of Vermont
University of Puerto Rico/Ponce

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**Paul moved and Sister Rose seconded that the five new chapters be accepted.
Motion Passed.**
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Four new chapters were installed. They are
Reinhardt College
Dominica University of California
University of Northern Colorado
Willamette University

There are six new chapters to district directors for visitation. They are
University of Louisiana/Monroe
University of Texas/Arlington
Covenant College
North Georgia College and State Univ
SUNY College at Brockport
Univ of South Florida

The next topic was inactive chapters. Sister Rose made a motion that Univ of Wisconsin/Oshkosh be recalled.

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Sister Rose moved and Paul Yokley seconded the motion that the University of Wisconsin/ Oshkosh be recalled. Motion Passed.
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Fred Brenner made a motion that Albright College be recalled.

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Fred Brenner moved and Crosby Jones seconded the motion that Albright College be recalled. Motion Passed.
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There was no old business to be discussed.

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The fifth item of business was new business.
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Crosby Jones asked that a deadline be implemented for Brooks and Johnson winners to attend the national convention on the off years of the national convention. Fred suggested that the winners fill out a form at the district convention indicating if they were interested in attending the national convention. If the first place winner was not going to

attend the national convention, then the second place could receive the award. Crosby asked that something be put in the fall mailing to indicate second place winners would be eligible for the \$750 award to go to the national convention if the first place winner could not attend.

Crosby also thought a statement regarding documentation of licensing, consent waivers, radiation safety, etc needed to be added to the research application. Sister Rose said she requested documentation on these situations and has them on file for her region.

The next item of new business was regarding the paper presentations.

Crosby wanted guidelines for the oral presentations regarding length of time for presentation, breaks, and number of papers per day. Kathy agreed to send Gary the Hosting the Biennial Convention package for review. Gary asked if the committee wanted to meet in person on the off years of the national convention. Larry was in favor of meeting in person on the off years of the convention. Gary asked Sister Rose about having the national convention in the Northcentral Region in 2008. Larry mentioned Northern Kentucky as a possible site for the 2008 national convention.

Gary made a motion to adjourn.

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Fred Brenner moved and Larry Koehler seconded the motion to adjourn.
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Respectfully Submitted,
Kathy Roush