

**Executive Committee Meeting Minutes of January 27, 2007  
at Northern Kentucky University 8:30am EST**

The executive committee convened 8:30am EST. President Gary Wolgamott welcomed everyone. It was requested that everyone sign in with their Sunday departure time. By way of roll call those present were President Gary Wolgamott, Past President Larry Koehler, Vice Presidents Paul Yokley, Sister Rose Bast, Felix Velaquez-Soto, District Directors Virginia Martin, Don Roush, Debra Martin, Patrick Ross, Advisor Miriam Kannan, Bios editor Lori Kelman, and National Secretary/Treasurer Kathy Roush.

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The first item of business was the 2008 National Convention Report given by Miriam Kannan Friday evening January 26, 2007  
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Miriam Kannan reported on the national convention plans. Miriam gave everyone a copy of a power point presentation of the tentative events and schedule for the National Convention. She requested the power point presentation be put on the web site. The hotel for the executive committee and advisors will be Comfort Suites on River Row. The airport is Cincinnati-Northern Kentucky Airport (CVG) is the airport closest to Northern Kentucky University. The Biology Department will be the site for paper and poster presentations. The University Dorms will be available for student housing. Possible field trips were discussed such as the aquarium, a scanning electron microscope workshop, and speakers.

Saturday morning the executive Committee resumed the meeting 8:30AM EST in the Biology Dept at the Northern Kentucky University the host for the National Convention. Miriam introduced Carla Quercioli, Convention Services Manager, talked to us about how their organization can help us with our convention. They offered to make the convention badges and provide materials for the convention bags such as maps, etc. She offered to print save the date cards for our convention. She also offered any media advertising we might need.

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The second item of business was the approval of the executive committee meeting minutes of May 23, 2006.  
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Virginia Martin questioned if a vote was needed on the travel expenses for student officers to attend district conventions. Kathy presented a form for district directors to use and give to student officers attending the district conventions. It was decided a vote was not necessary. It would be left to the discretion of the district director to allow travel expense for student officers at a district convention.

The following action was taken

**Paul Yokley moved and Sister Rose Bast seconded the minutes of May 23, 2006 be accepted. Motion Passed.**

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The third item of the business was the vice presidents report.  
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Paul Yokley reported for the Southeast Region. There were fifteen research grants awarded. The SE 1 & 2 district convention will be held in Columbia, SC April 18-21. Virginia Martin is organizing this district convention. They will continue to work with the inactive chapters.

Felix Velaquez-Soto reported for the Caribbean. His regional convention will be at the University of Puerto Rico/Cayey, February 17. They will have 35 presenters and over a 100 students attending.

Sister Rose Bast reported for the Northcentral Region. They had 36 research grant proposals. They awarded 26 grants. She wanted to put a model or an example of an ideal grant proposal on the web page if possible. The district convention for NC-1 will be held at the Univ of Wisconsin/Whitewater, April 21. Patrick Ross reported on the plans for the district convention for NC-2 which will be held at Timberlakes Ranch Nebraska March 30-April 1. The district convention NC-3 will be held jointly meeting with Iowa Academy of Science April 27-28. Sister Rose Bast reported she would be moving but would continue to serve as a vice president for the northcentral region.

Fred Brenner was not present but all Northeast District Conventions were scheduled and will be on the web page. NE-1 will be held at Rensselaer Polytechnic Institute, April 21. NE-2 will be held at Elizabethtown College March 24. NE-3 will be held at Saint Francis University March 24. NE-4 will be held at Univ of Dayton April 14.

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The fourth item of business was the committee reports.  
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Most committee reports will be presented later. A list of research grant recipients was provided. And an excel spreadsheet listing all applicant and awards was presented to the committee. A total of \$35,000 was awarded to 70 students. The grants ranged from \$100 to \$800.

Student travel grants to the national convention given to Brooks and Johnson winners was discussed. It was emphasized that receipts are required for reimbursement. And that direct cost for registration, and travel to the convention would be reimbursed up to \$750. The \$750 was not a cash award. The Brooks and Johnson award travel grants will apply only for student designated convention registration, lodging and meals while on site.

The advertising committee may need to rethink advertising in BIOS because of possible changes in the postal permit for mailing the Journal.

The Bertholf Award was discussed briefly. The Bertholf Committee will report at a later time.

The McClung Award was discussed briefly. Criteria for the award was discussed.

Paul Yokley requested a list of advisors with 10 years service to consider for the Yokley Awards. The description of the Yokley Award should be added to the web page and the constitution.

The nominations committee co-chaired by Ted Michaud and Larry Koehler will be seeking nominations for the next National President and any Vice Presidents that do not wish to continue. The criteria to be used for selecting the next president was discussed. The consideration of Vice Presidents and District Directors was discussed.

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The fifth item of business was a report from the National Office.  
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Kathy Roush reported for the national office. We are approaching 500 chapters. There are six new chapters for the executive committee to approve. They are  
Drexel University  
Texas A&M International University  
New Jersey Institute of Technology  
University of Colorado/Denver  
Louisiana State University/Shreveport  
Chowan University

Each school was reviewed and approved individually. The following action was taken.

**Sister Rose Bast moved and Paul Yokley seconded to accept Chowan University. Motion Passed.**

**Paul Yokley moved and Sister Rose Bast seconded to accept Louisiana State University/Shreveport. Motion Passed.**

**Paul Yokley moved and Sister Rose Bast seconded to accept University of Colorado/Denver**

**Felix Velaquez-Soto moved and Sister Rose Bast seconded to accept New Jersey Institute of Technology. Motion Passed.**

**Larry Koehler moved and Sister Rose Bast seconded to accept Texas A&M International University. Motion Passed.**

**Larry Koehler moved and Sister Rose Bast seconded to accept Drexel University. Motion Passed.**

The following chapters were installed.

Coastal Carolina University  
University of Texas/Arlington  
Saint Joseph College/CT  
North Georgia College and State University

The following chapters are to be installed.

University of Texas/ Kingsville  
Clemson University

The following chapters are to be visited by District Directors

Simmons College  
Minn State Univ /Mankato  
Wabash College  
William Woods Univ

Kathy reported on the number of members registered in the past year. The submission of registrations as an attachment to an email to the national office greatly improved productivity. The following registration figures were given.

Regular members - 6028  
Graduate members - 107  
Associate members – 2309  
Promoted members - 847  
Honorary members – 21

A total of 9,312 members registered. Eleven new chapter applications had been received.

She also briefly gave an overview of the cost of the convention in Florida. She also gave a brief comparison of the Florida Convention and the Colorado Convention.

Convention Payment	\$20,700.00
Convention Expense	
Student travel grants	\$24,406.34
Executive committee travel	11,027.83
Motel	20,294.45
Dorm & meals	32,204.12
Printing	1,172.12
Field trips	4,285.48
Miscellaneous	3,771.70

Total

97,163.04

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The sixth item of business was the BIOS report.  
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Lori Kelman discussed archiving BIOS online and that we would need unbound copies of the journal that the company could take apart and scan.  
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The seventh item of business was Old Business.  
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Gary asked everyone to review and make comments on the Student Information Guide  
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The eighth item of business was New Business  
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The Executive Committee proposed a new category of Tri Beta Emeritus for past officers of Tri Beta. The emeriti recognition will include the elected positions of President and Vice Presidents and appointed positions of District Directors and paid staff positions. The Emeriti recognition will be bestowed upon individuals that have contributed extensive service to Tri Beta as determined by the Executive Committee, but no longer active in that or any other designated position within Tri Beta.

The Tri Beta Emeriti will be selected by the Executive Committee, then receive a certificate of recognition, be listed in BIOS and posted on the Tri Beta web site. They will also have a standing invitation, with expenses paid, to attend any of the Executive Meetings and Tri Beta National Conventions. This recognition will enable any Tri Beta Emeriti to form a permanent bond with the organization that owes them so much.

The following action was taken.

**Gary Wolgamott moved and Larry Koehler seconded to establish the new category Tri Beta Emeritus for past officers with eight years of service. Motion Passed.**

Respectfully Submitted,  
Kathy Roush