

Executive Meeting Minutes of January 24, 2003, Conference Call

The executive committee convened by conference call at 4:pm CST. By way of roll call those present were President Gary Wolgamott; Past Presidents Larry Koehler and Ted Michaud; Vice presidents Fred Brenner, Paul Yokley, Sr. Rose Bast and Crosby Jones, Felix M. Velazquez-Soto, Bios Editor Lori Kelman, and District Director W-1, Tony Schountz. and secretary/treasurer Kathy Roush.

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The first item of business was the approval of the executive meeting minutes of May 28, 2002. The following action was taken.

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Fred Brenner moved and Larry Koehler seconded that the minutes of May 28, 2002 be approved with a few typing corrections. Motion Passed.
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The second item of business was a report by the regional vice presidents.

Fred Brenner reported for the Northeast Region. He has heard from all districts except NE-4 concerning district conventions. He reported that Anne Marie Bettica, Manhattanville College has agreed to become the district director for NE-1. Terry Graham will retire. He reported several new chapters were to be considered at this meeting. NE-1 convention will be held at Worcester State College, April 5. Terry Graham will be the contact person. Gary recommended a letter of commendation and possible Yokley Award. Fred indicated Terry had been district director since 1995. Larry Koehler indicated Terry Graham had been an advisor for 25 years.

Paul Yokley reported for the Southeast Region. He reported there were several chapters installed, and several chapters to be approved at this meeting, and several new applications from schools ready for a visitation. He reported the SE 1&2 district meeting would joint with the ASB group in Washington, D.C. Howard University will host the tribeta meeting and there are several field trips scheduled. Gary asked the status of Florida Atlantic. Paul reported that they would not respond to calls or correspondence. Kathy reported they had not registered any members with the national office. Gary requested something be resolved with Florida Atlantic.

Felix M. Velazquez-Soto reported for the Caribbean. There are seven chapters in his district. Two are not active, Zeta Eta and Zeta Zeta. He will contact them and try to get them active. Their district convention will be on the campus of Interamerican University at San German, March 21-23, 2003. The host chapter Zeta Beta is working very hard to get ready for the district convention.

Tony Schountz reported for the Western Region. Tony reported the district convention would be at Westminster College, April 4 –5, 2003. The host chapter is a new chapter and is doing an excellent job. Inactive chapters in his district were Arizona

State University, Phi Chi. They had not registered members since 2000. He will contact them and try to get them active. He requested permission to contact the University of Wyoming for a new chapter even though it is not in his district. They have an undergraduate research program and may be interested in getting a chapter. Gary gave the OK to contact the University of Wyoming.

Sister Rose Bast reported for the Northcentral Region. She heard from all three districts concerning their district conventions. NC-3 will meet jointly with the Minnesota Academy of Sciences at the Univ of Minn/St Paul. NC region had 31 research grants. She had help from district directors and chapter advisors to review the applications. North Dakota State has a new advisor Dr. Carol Wake. She will register new members. Osh Kosh is trying to reactivate and register new members. They plan to attend a district convention. She will get Univ of Wisc/Madison installed. She thought it would be good for Jim Hodgson, the new district director for NC-1 to do the installation.

Crosby Jones reported for the Southcentral Region. There are two new chapters in the region. Houston Community College Club, the third club in the nation, was installed. He commended Palo Alto Club, the first club in the nation, for outstanding work as cohost at the San Antonio Convention. The SC 1&2 have a joint district convention April 4-6 at Biological Field Station, Oklahoma City, OK. It has been at the Field Station for 25 years. East Central Oklahoma University, Psi Delta, will be the host.

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The third item of business was a report from Tony Schountz on the next Biennial Convention.

Tony reported there was plenty of space on campus at a very reasonable price about \$30 per night. The dorm rooms have bed, shower, no television. The cafeteria can accommodate the students buffet style. There may not be enough stands for the posters. There were a total of 40 posters last meeting. He needed to know how many posters there might be. Gary said Tribeta would help support the purchase of stands if necessary. Mesa state has a recreation facility and could be included in the registration fee.

The Adam's Mark hotel can accommodate the executive committee and other adults who would rather stay in a hotel than the dorm. Mesa State will take reservations until 1 year in advance and rates may change by that time. A web site has been set up with information concerning major airlines, possible field trips, and weather update. It will be updated periodically. Field trips costs may range from \$10 to \$25 per student. Tentative field trips are Dinosaur National Monument, Arches National Par, hiking trip on the Grand Mesa, hiking trip in the San Juan Mountains, Whitewater rafting in Glenwood Canyon, Colorado National Monument, and winery tour. Dates for the convention are Wed. May 26 – 30. The Executive committee usually arrives two days prior Mon. May 24, 2004. The Grand Junction Visitor Center will help with travel arrangements such as local bus and taxi service. It gets very hot in the afternoon. It was suggested field trips in the morning, most field trips would be ½ day, morning, white water rafting afternoon, hiking trips would be escorted trips, all day taking a sack lunch. Suggested paper and poster sessions be scheduled for two afternoons instead of one entire day. Set up posters

either Wednesday evening or Thursday morning and papers on Friday afternoon and evening, Saturday field trips and banquet Saturday evening. Gary indicated we needed to get information in the Bios as soon as possible about the biennial convention and possible registration dates. Students may need to prepay for field trips. Money for field trips, registration, and housing costs should go to the national office.

Sister Rose Bast liked the idea of two days for posters and papers. It may be easier to judge the papers and posters if it is spaced over two days. Many others agreed. Posters could be set up on Wednesday evening and let them go on field trips Thursday morning. Let the posters run into evening with students by the poster at certain times. Saturday would be for longer field trips. Gary will let Tony know right away so he can plan the field trips around the papers and posters.

Chris Johnson will get speakers for Wednesday evening and Saturday Banquet.

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The fourth item of business was a Bios report from the managing editor Lori Kelman.

Lori reported she hoped Bios would go online with the March 2003 issue. Manuscript submissions continue to increase. The standard for publication has increased once it was known the journal would be abstracted in BIOSYS. Five manuscripts were rejected, 3 for good reasons and 2 for lesser reasons. There is a critical need for additional reviewers. Any suggestions for additional reviewers would be welcome. My goal by the end of the summer is to contact the Editorial Board members to determine whether we have a broad number of areas of expertise and assign duties to the EB members so they can send manuscripts through the review process. Thinner paper will be used in the March 2003 issue, which will save \$300. The 75th Edition of Bios is 2004. I want do something in each issue. Please look for photographs and other memorabilia for me to print. Those with a long history with BBB please consider submitting an article. I will be running a few ads for free in the March issue. I would like a dialog through email concerning the advertising.

Gary requested everyone to send information, pictures, and history to him and he will compile the information and send to everyone for input.

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The fifth item of business was the Committee Reports.

Fred Brenner reported for the Bertholf Committee. He reported this year was the fewest submissions ever. Gannon University, Erie, PA, Theta Omega, NE-3 was the winner of the Bertholf Award. Edinboro University of PA, Edinboro, PA, Alpha Chi, NE-3 was 1st Honorable Mention of the Bertholf Award. And Southwestern College, Winfield, KS, Delta, NC-2 was Outstanding Chapter.

Dr. Seilhemier was not present to report on the McClung Award. Gary asked the national office if they had heard anything about the previous award. Kathy reported she had not heard anything. Lori committed Dr. Seilheimer emailed her to do nothing about the Vol. 72 award. Gary indicated changes needed to be made in the McClung award concerning faculty as coauthor on the papers and a student's eligibility for the McClung award. Most indicated it was important to support the faculty and allow them to be coauthor. Gary committed the constitution did not specifically say the McClung award eligibility was restricted to student only authorship. All agreed that faculty needed to be recognized for their contribution. Lori committed on the statement on the back of Bios Journal "sole authorship". Gary asked for a motion to remove "sole authorship" as a requirement for the McClung award.

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Larry Koehler moved and Crosby Jones seconded the motion to the McClung award requirement from "sole authorship" to senior authorship. Motion Passed.
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Crosby Jones reported for the Scholarship committee. Allocation of the Research Grant money is the same as it has been for the last several years. A percentage of the money allocated was based on the number of research applications. He did not feel the final report for the research was necessary. Gary proposed that the final report was not necessary. All agreed and requested that this begin immediately. Gary will draft a revision of the requirement of the final report and publish in Bios as soon as possible. Gary would send changes to final report requirement on email for publication in Bios.

Paul Yokley reported for the Yokley committee. Paul requested everyone to send him nominations for the three Yokley awards.

Kathy reported for the budget committee. Kathy reported that Dawn needed an audit done when the office was moved to Florence, AL. It has not been done yet but will be done soon. Sister Rose commented on the Policy Manual stating the mileage was 34.5cents per mile and the budget approved last June was 35 cents per mile. It should remain 35 cents until next June when a new budget is approved. All agreed.